



**Regular Monthly Meeting Minutes**  
**Thursday, April 1, 2021 – 6:00 pm**

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- I. Call to Order-**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

**III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Larry Patton	Trustee, (3/2023)	X		
Imebet Stewart	Trustee, President (3/2023)	X		
Mayokun Oshin	Trustee, (3/2023)	X		
Alescia Teel	Trustee, (2/2023)		X	
Dr. Laretha Odumosu	Trustee, (2/2023)	X		
William Keeby	Trustee, (2/2023)	X		
Derrick Johnson	Trustee, (3/2023)		X	

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Board Business**
- V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **April 1, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 <sup>st</sup>	X				Imebet Stewart	2 <sup>nd</sup>	X			
Mayokun Oshin		X				Alescia Teel					X
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson					X						

**VI. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **March 4, 2021** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 <sup>st</sup>	X				Imebet Stewart		X			
Mayokun Oshin		X				Alescia Teel	2 <sup>nd</sup>				X
Dr. Laretha Odumosu	2 <sup>nd</sup>	X				William Keeby		X			
Derrick Johnson					X						

**VII. Public Comments**

**VIII. Committee Reports**

**IX. Co-Head(s) of School Report**

**a. Ongoing/Old Business**

- a. Committee Meetings now precede Board Meeting
- b. Committee folders populated

**b. Academic: Curriculum, Instruction and Assessment Progress**

- a. Reopened Monday, February 19<sup>th</sup> for Special Populations (SPED, ELL and Struggling Students) and response to COVID
- b. MAP Testing took place for final time this school year-March 22<sup>nd</sup>-23<sup>rd</sup>
- c. MAP Test Pep Rally was a virtual success
- d. NJSLA and WIDA testing resume: May 10<sup>th</sup>-14<sup>th</sup> testing window
- e. 8<sup>th</sup> Grade Algebra 1 students will be taking the Algebra 1 test
- f. 9<sup>th</sup> Grade summer bridge to take place July 6<sup>th</sup>-30<sup>th</sup>
- g. AECPC has applied for a school code with College Board for AP classes and PSAT/SAT/ACT tests
- h. Parent Survey to go out in May-Big Rock coming out of inspection days March 18<sup>th</sup>-19<sup>th</sup>
- i. Parent Coordinator Role to be filled
- j. AECPC will not hold Saturday school test prep this school year
- k. Summer school will be held in hybrid format using Cadence Learning’s Services (formally the National Summer School Initiative)
- l. Learning Loss Study Data from Empower K12 still on hold
- m. Attendance Action Planning-Update attendance plan
- n. Relay Graduate School of Education Supervisor training for Co Heads, Principals and Coaches
- o. Technology planning for 2021 (Erate) adjustments for 171 Division Street location
- p. Bellwether Project (NSVF) updates-Big Rocks that came out of inspection
- q. High School launch and hiring

**c. Dashboard Review/Board Business**

- a. Dashboard updated with charter goals
- b. Walkthrough of monthly, quarterly, trimester data for Trustees

**d. Lease/Building/Facilities**

- a. Lease being drafted for 171 Division Street

**e. Meals/Lunch**

- a. Demand is about 50 meals per day on Mondays and Thursdays

**f. Compliance and Fundraising**

- a. CSP Grant Application due out later this month, but Achievers will apply in fall cycle
- b. Achievers weighing a 6, 9 or 12-month policy fellow

**g. Recruitment/Retention for Staff and Students**

- a. 2021 recruitment push will include flyers, banner, mail campaign and some “door-knocking” at local businesses
- b. Enrollment for Grades 6,7 and 8
- c. Hiring updates for 2022

**X. Executive Session – NONE**

**XI. Adjourn Executive Session and Reconvene Regular Session**

**XII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for March 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period March 5, 2021 to April 1, 2021.
- c. To approve the following payrolls:

March 15, 2021	\$68,977.24
March 31, 2021	\$70,608.56

- d. To approve the submittal of the FY22 Budget to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 <sup>st</sup>	X				Imebet Stewart	2 <sup>nd</sup>	X			
Mayokun Oshin		X				Alesica Teel					X
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson					X						

**2. Contracts**

- a. To approve the FY22 agreement with Relay Graduate School of Education, National Leadership Programs, \$68,500.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton		X				Imebet Stewart	1 <sup>st</sup>	X			
Mayokun Oshin		X				Alesica Teel					X
Dr. Laretha Odumosu		X				William Keeby	2 <sup>nd</sup>	X			
Derrick Johnson					X						

**3. Buildings & Grounds**

**4. Personnel**

- a. To approve the resignation of Nichuanna Johnson effective March 8, 2021.
- b. To approve the contract for Carla Hill-Brady, Operations Consultant, \$44.28/hour, effective March 1, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 <sup>st</sup>	X				Imebet Stewart	2 <sup>nd</sup>	X			
Mayokun Oshin		X				Alescia Teel					X
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson					X						

**5. Curriculum/Special Education**

**6. Policy/Misc.**

- a. To accept School Ethics Commission Resolution.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 <sup>st</sup>	X				Imebet Stewart	2 <sup>nd</sup>	X			
Mayokun Oshin		X				Alescia Teel					X
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson					X						

**XIII. Enrollment Report**

Grade	2021	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Wait
6			85	90	90	90	90	89	88	88				
7			92	90	90	91	90	90	90	90				
8			82	83	84	84	84	84	84	84				
<b>Total</b>			<b>259</b>	<b>263</b>	<b>264</b>	<b>265</b>	<b>264</b>	<b>263</b>	<b>262</b>	<b>262</b>				

**XIV. Board Agenda**

- 1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- 2. Next Board Meetings: Thursday, May 6, 2021.

**XV. Adjourn Public Session – 7:03 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 <sup>st</sup>	X				Imebet Stewart	2 <sup>nd</sup>	X			
Mayokun Oshin		X				Alescia Teel					X
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson					X						